# **Timothy Dao**

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## **EDUCATION**

**Temple University – Fox School of Business**, Philadelphia, PA

Bachelor of Business Administration Expected Graduation: May 2026

Major: Marketing | GPA: 3.51

Harrisburg Area Community College, Harrisburg, PA

General Education August 2022 – May 2023

Major: Marketing | Credits earned: 31

John F. Kennedy Special Warfare School, Fort Jackson, SC

Civil Affairs Certification Graduation: June 2022

Awards: Honor Graduate, Iron Soldier Award

#### SCHOOL ACTIVITIES

Health and Wellness Chairman, Delta Chi Fraternity

September 2023 – Present

- Coordinated workshops, fitness challenges, and wellness seminars that engaged and educated fraternity members on healthy lifestyle choices
- Maintained constant communication with members by providing direct lifestyle, diet, and workout planning and coaching

# **EXPERIENCE**

US ARMY RESERVE, Pinellas Park, FL

June 2022 – Present

Civil Affairs Specialist

- Apply knowledge of governance, economics, and politics to affect human behavior and work towards strategic goals
- Trained in foreign languages, cultural expertise, and negotiation techniques
- Conduct civil engagements in greater Tampa area to further relationships and understanding of the local population

# DEVON SEAFOOD AND STEAK, Hershey, PA

January 2023 – Present

Barback

- Provided customer service for a fine establishment serving 200+ customers nightly
- Proficiency in multi-tasking and handling of bar equipment and tools

## **SKILLS**

**Software:** Microsoft Word, Excel, PowerPoint **Languages:** Intermediate Proficiency in Vietnamese

**Certifications:** Basic Combat Training