# Sandra Kalyan

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#### **EDUCATION**

#### Temple University – Fox School of Business and Management

Bachelor of Business Administration

- Major: Finance | Minor: Legal Studies | GPA: 3.98/4.00
- Honors: Dean's List (Fall '22 Fall '23), University Honors Program, Fox Honors Program, Provost's Scholar
- Relevant Coursework: Law for Business, Macroeconomic Principles, Management Information Systems
  - Organizations: Temple Finance Association, Delta Zeta Sorority, Phi Alpha Delta, IGNITE, Pre-Law Society

#### WORK EXPERIENCE

**TD** Securities

Incoming Global Markets Summer Analyst – Fixed Income

#### The Beasley Firm, LLC

Case Intern – Medical Malpractice

- Conducted research on case law relevant to the duty of care of specialty physicians and hospital management
- Assisted in organization of opening arguments, witness testimonies, cross-examinations, and closing arguments
- Handled sensitive legal and medical documentation while maintaining confidentiality and ethical standards

#### Stoner Law Offices, LLC

Intern – Property Law

- Engaged with clients regarding issues pertaining to property ownership, estate management, and planning
- Attended courtroom proceedings to gain insight into the legal processes and cases in the property law domain
- Established a comprehension of real estate legal procedure and documentation through the recording of deeds

#### Law Office of Michael D. Russo III

Summer Intern – Personal Injury Law

- Organized and filed legal documents into categories of correspondence, medical documentation, and case facts
- Observed negotiations and depositions relating to issues of personal injury and workers' compensation claims
- Completed and sent clients' Personal Injury Protection applications in addition to mailing HIPAA authorizations

#### **PROGRAMS & ACTIVITIES**

#### Morgan Stanley

Early Insights Program – Institutional Securities Group

- Learned about the functions of the Risk Management division within Morgan Stanley's Institutional Securities Group
- Explored roles within Sales & Trading and Research while networking with experienced associates and analysts

#### Stout

Females in Finance – Investment Banking Program

- Engaged in interactive workshops to gain practical insights into a variety of financial functions within the firm
- Expanded professional network by collaborating with women in Stout's Investment Banking department

#### **TD** Securities

#### First Look – Sales and Trading Women's Program

- Attended professional development workshops and networked with women in TD's Global Markets division
- Gained hands-on insight into diverse roles on a trading floor while developing an understanding of financial markets

#### **SKILLS & INTERESTS**

Languages: Fluent in Russian; Conversational Proficiency in Spanish Volunteering: Planned Parenthood, Broad Street Ministry, Community FoodBank of New Jersey Interests: Snowboarding, Yoga, Weightlifting, Field Hockey, Traveling, Reading

## Woodland Park, NJ

May 2023 - August 2023

### Philadelphia, PA

December 2023

New York, NY

January 2024

### New York, NY

November 2023

# April 2023 - October 2023

standards

Philadelphia, PA

New York, NY

Philadelphia, PA

October 2023 - January 2024

Summer 2025

Expected Graduation: May 2026

# Philadelphia, PA