
244 Truman Way | Downingtown | PA | 19335 | 610-389-4936

EDUCATION

Temple University – Fox School of Business, Philadelphia, PA

Bachelor of Business Administration

Graduation: May 2026

Major: Business Management | **GPA** 3.41

Selected Courses: Management Information Systems, Quantitative Methods for Business II, Business Communications, Marketing

EXPERIENCE

LENAPE PIZZA, West Chester, PA

August 2020 – Present

Cashier/Server

- Greeted customers entering store and responded promptly to customer needs.
- Welcomed customers and helped determine their needs.
- Served food and beverages promptly with focused attention to customer needs.
- Worked with POS system to place orders, manage bills, and handle complimentary items.
- Set positive tone for entire dining experience as first point of contact for incoming guests.
- Bussed and reset tables to keep dining room and work areas clean.

KIWI YOGURT, Exton, PA

May 2023 – August 2023

Team Leader

- Monitored team performance and provided constructive feedback to increase productivity and maintain quality standards.
- Supervised team members to confirm compliance with set procedures and quality requirements.
- Built strong relationships with customers through positive attitude and attentive response.
- Established open and professional relationships with team members to achieve quick resolutions for various issues.

SKILLS:

Software: Microsoft Word, Salesforce

Language: Fluent in Russian

