**Sydney Aldred** sydney.aldred@temple.edu

*9966 Henry Hearn Way | Laurel | MD | 20723| 240-581-3635*

**EDUCATION**

TEMPLE UNIVERSITY – Fox School of Business, Philadelphia, PA

*Bachelor of Business Administration*Graduation: Month 2027

Major: Marketing

**EXPERIENCE**

TEMPLE UNIVERSITY, Philadelphia, PA October 2023 – Present

*Student Worker, Office of Development and Alumni Relations*

* Provide communication support between the dean and alumni that includes tracking and input of new alumni data at a large urban university serving 40,000 students.
* Provide event planning support for homecoming weekend that includes students, parents, and alumni.
* Provide other administrative and project support as needed.

BANDITOS and TACOS, Fulton, MD

*Hostess and Server* December 2022 – Present

* Provide the best customer experience both as a hostess and server for the perfect fusion of tacos and tequila in a welcoming atmosphere.
* Named as a top server taking orders with attention to detail while serving up to thirty customers per shift in a fast-paced local restaurant.

CAPITOL CONCERTS, INC.

*Production Assistant June 2022 – July 2022*

* Supported the PBS Live Broadcasting performance for the Capitol Fourth annual Independence Day concert special broadcast celebration presented from the West lawn of the United States Capitol Building.
* Managed over 150 VIP credentials.
* Took pictures of war veterans and their families in front of the US Capitol at an event that had over 700,000 people in attendance.

**SKILLS**

Software: Microsoft Word, Excel, PowerPoint, Access, FactSet, Thomson One

Languages: Native Proficiency in English