

1219 Green St.  
Perkasie, PA 18944

# Noah Kemmerer

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## EDUCATION

BUCKS COUNTY COMMUNITY COLLEGE  
Degree in Associate of Arts, Business Administration

Online/Newtown, PA  
August 2022 – December 2023

TEMPLE UNIVERSITY  
Bachelors, Business Management

Online/Main Campus, PA  
January 2024 – Present

## WORK EXPERIENCE

ACCUPAC, INC  
Shipping Clerk

Souderton, PA  
November 2021 – May 2023

- Warehouse operations, including receiving, scheduling, and inventory management.
- Data entry.
- Training new and current employees.
- In-depth shipping process, domestic and international.
- Learning and leading the introduction of new customer requirements to the shipping team.
- Conducting weekly inventory audits.
- Assisting Quality Assurance in gathering and shipping samples to customers.

ACCUPAC, INC  
Forklift Operator

Souderton, PA  
August 2021 – November 2021

- Organizing and sorting warehouse space.
- Warehouse management.
- Warehouse maintenance and cleanliness.
- Warehouse labeling and organization.
- Adapting to customer requirements on the fly.

## SKILLS AND ACHIEVEMENTS

- Accepted into the Phi Theta Kappa Honor Society.
- Proficient in data entry.
- Advanced knowledge of Microsoft Word, Excel, Outlook, and PowerPoint.
- Experienced in sorting and organizing warehouse, office, or storage space.
- Certified on swing-reach trucks, standup forklifts, and sit-down forklifts.
- Graduated high school as class salutatorian with a 3.91 GPA.
- Graduated with a 3.91 GPA from Bucks Community.
- Strong leadership skills and initiative.