

EDUCATION

TEMPLE UNIVERSITY- Fox School of Business, Philadelphia, PA

Bachelor of Business Administration

Graduation: May 2025

Major: Accounting | **Minor:** Psychology | **GPA:** 3.89 | **Total expected credits:** 126

Anticipated Graduate Program: Master of Accountancy, Expected Graduation: August 2026

Awards: Dean's List: Fall 2023, Spring 2023, Fall 2021

Selected Courses: Accounting Information System, Intermediate Accounting, Cost Accounting, Introduction to Risk Management, Statistical Business Analysis

Study Abroad: Fly to Philly Program, Temple University Japan, Tokyo, January 2021-December 2022

ACTIVITIES

Volunteer, Cherry Pantry

June 2023 - Present

Volunteer, Temple University Office of Sustainability

March 2023 - April 2023

EXPERIENCE

TAIWAN TRADING COMPANY, Shizuoka, Japan

July 2018 - June 2023

Accounting Assistant

- Managed financial transactions with 30+ customers daily for an international scrap metal trading company
- Collaborated in organizing financial records, including accounts payable, receivable, and bank statements
- Fostered positive collaboration among a diverse team of 10+ coworkers, communicated in both Mandarin and Japanese

AMAZING TALKER, Taipei, Taiwan

October 2022 - May 2023

Online Japanese Tutor

- Coached Japanese Language one-on-one for 13 students in an online tutoring platform
- Developed personalized lesson plans tailored to each individual student ranging in age from 10 to 40, across various proficiency levels from beginners to intermediates
- Received 100% 5-star feedback; students reported increased confidence, fluency, and cultural competency

TEMPLE UNIVERSITY JAPAN BIKING CLUB, Tokyo, Japan

August 2022 - December 2022

Club Leader

- Organized and led a biking club with 10+ active members, holding biweekly meetings online and in-person
- Managed event logistics, including route planning, budgeting, and communication with stakeholders for two major events in Tokyo
- Achieved a 40% increase in event participation and boosted engagement at the second major event

MCDONALD'S, Tokyo, Japan

August 2022 - October 2022

Customer Service Associate

- Served food and beverages to 2000+ customers weekly at a global fast-food franchise
- Demonstrated ability to learn and grow in a fast-paced environment, executed 100+ orders and transactions daily with a high level of precision and accuracy
- Provided hospitality during peak rush hours, resulting in improved customer satisfaction by 12%

SKILLS

Software: Microsoft Word, Excel, PowerPoint

Languages: Native Proficiency in Chinese (Mandarin), Professional Working Proficiency in Japanese

Certifications: Harvard Spreadsheet Modeling Online Course