Philadelphia, PA <u>lillianfoley20@gmail.com</u> 610-314-5093

Expected Graduation: May 2025

Lillian Foley

PROFESSIONAL SUMMARY

Current honors student working toward a Bachelor of Science Degree in Biology with a Certificate in Management Information Systems. Seeking an opportunity to begin a career in consulting. Eager to learn and gain relevant experience.

FDUCATION

Temple University, Philadelphia PA

B.S. Biology, College of Science and Technology

Management Information Systems Certificate, Fox School of Business

Honors College

SKILLS

Project Leadership

Interpersonal Skills

Market Research

Medical Terminology

MS Office

EMR systems

RELEVANT WORK EXPERIENCE

Sales Associate

Scubadelphia | Philadelphia, PA

June 2023-August 2023

- Guided customers in finding suitable products to meet their individual needs.
- Remained informed about industry trends and competitor offerings for improved client engagement.

Patient Care Technician

Main Line Health, Paoli Hospital | Paoli, PA

May 2022-January 2023

- Collaborated with physicians and nurses to deliver high-quality patient care.
- Maintained accurate patient records by documenting all treatments, procedures, vitals, and observations.
- Responded to emergency situations promptly by administering first aid and initiating life-saving interventions according to protocol.
- Crafted a comfortable and safe space for patients and their families.

Peer Academic Advisor

Temple University College of Science and Technology | Philadelphia, PA

May 2022-August 2022

- Advised students on course selection, career opportunities, and graduation progress.
- Oversaw first year orientation and facilitated group discussions among new students.
- Served as a liaison between students and academic advisors or other campus resources.

CONSULTING EXPERIENCE

Temple University Consulting Club | Philadelphia, PA

Project Lead Consultant

January 2023- Current

- Led 3 pro bono consulting projects over the course of 3 semesters with businesses in the Philadelphia area.
- Conducted status meetings to communicate project updates with team members and clients.
- Assisted in the planning and implementation of projects.
- Assigned individual tasks to team members and monitored progress to ensure quality and timely completion.

Associate Consultant

August 2022-December 2022

- Worked alongside team members in a market distribution project for a small business.
- Performed in-depth market research to inform strategic decision-making for the client.
- Conducted a comprehensive SWOT analysis to better understand the market landscape.

LEADERSHIP POSITIONS

Director of Operations

January 2023-Current

Temple University Consulting Club **Professional Development Chair**

January 2023-Current

Alpha Epsilon Phi, Phi Theta Chapter

CERTIFICATIONS