

Eric Lin

ericlin10142@gmail.com

3479254830

Philadelphia, PA

Summary

Enthusiastic, with a passion for learning and current Computer Science student at Temple University. Possess good communication skills and the ability to work collaboratively in team environments. Eager to contribute to a dynamic work environment and leverage academic achievements into real-world success.

Employment History

Conveyancer

Home Vista Realty • Philadelphia, Pennsylvania

02/2022 - 08/2023

- Reviewed and assessed clients' legal documents, such as contracts, deeds, mortgages and leases.
- Prepared and lodged transfer of land documentation with relevant authorities.
- Organised settlements for the purchase or sale of real estate and ensured timely completion of all tasks.

Professional Skills

Clerical Experience, Computer literacy, Communication skills, Bilingual, Critical Thinking

Education

Computer Science

Temple University • Philadelphia, Pennsylvania

05/2026

Bachelor's Degrees in Science

Health Care Studies

Community College of Philadelphia • Philadelphia, Pennsylvania

06/2022

Associates Degrees in Arts