

#### Garnet Valley, PA 19060 | +1(484) 425-9689 | calebtlai@gmail.com

### Website, Portfolio, Profiles

- www.linkedin.com/in/caleb-lai-3820ab28b
- Student e-mail: tur32532@temple.edu

#### Education

**BBA**: Finance 05/2027

Temple University - Philadelphia, PA

High School Diploma 06/2023

Garnet Valley High School - Glen Mills, PA

### **Professional Summary**

Customer service professional with experience in providing reliable parking assistance. Proven skill in handling different situations with poise and professionalism. Quickly handles customer service issues, expertly parks cars and maintains safe and secure parking experience for guests.

#### Skills

• Valid Driver's License

• Project Requirements

• Customer Service

Critical Thinking

## Work History

Valet 05/2023 to Current

Leo Valet LLC – 620 Allendale Rd, King Of Prussia, PA 19406

- Maintained cleanliness of work sites, parking spaces, and guest services stations.
- Answered guest's questions about property amenities and services.
- Drove varied vehicles, including luxury and sports models, safely and legally.
- Monitored and documented guest traffic flow in valet lot.
- Issued and collected claim tickets and processed valet parking fees.

**Barista** 01/2023 to 05/2023

MrWishUSA – 4327 Concord Pike, Wilmington, DE 19803

- Monitored supply levels at counter and maintained customer areas to meet typical demands.
- Completed successful daily cash audits to correctly balance drawers at end of shifts.

- Trained new employees, sharing knowledge and expertise of coffees, teas, merchandise, with a positive attitude and positive reinforcement.
- Maintained regular and consistent attendance and punctuality.

## Interests

- Drumming
- Traveling
- Video Games

# Languages

English	Thai
Native or Bilingual	Elementary