

**Alaina Z. Givner**

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## **EDUCATION**

TEMPLE UNIVERSITY – Fox School of Business, Philadelphia, PA

*Bachelor of Business Administration*

**Graduation:** May 2026

**Major:** Business Management

**Awards:** Conwell Scholarship,

## **EXPERIENCE**

CHIPOTLE, Greensburg, Pennsylvania

August 2021 – August 2022

*Crew Trainer,*

- Provided customer service for a popular restaurant chain with over 3,000 locations around the U.S
- Ensured new team members are well-prepared, efficient, and capable of delivering high quality food and service daily
- Provided hands on guidance to team member during busy shifts. Assisted with inventory management
- Promoted within 6 months of employment, maintained high customer satisfaction scores, and trained employees
- Onboarded 20 new team members surpassing quarterly target rates, and assisted with resolving conflicts and creating a comfortable work environment

## **SKILLS**

**Software:** Microsoft Word, Excel, PowerPoint, Canva,

**Languages:** Intermediate in Spanish

**Certifications:** SERV Safe